



UPPER MORELAND FREE PUBLIC LIBRARY

109 Park Avenue (215) 659-0741
Willow Grove, PA 19090-3277 FAX (215) 830-1223
www.uppermorelandlibrary.org

March 15, 2013

Marlene H. Dortch, Secretary, Federal Communications Commission
Office of the Secretary
445 12th Street, SW
Washington, DC 20554

CC Docket No. 02-6

Waiver Request

Billed Entity #: **126158**
Funding Year: **2013**
Form 471 Application #: **924837**
SPIN: **143023377**

Dear Ms. Dortch:

The Upper Moreland Free Public Library respectfully requests a window waiver for Form 471 application number 924837, filed on March 15, 2013. As part-time office manager of the library, extenuating circumstances kept me extremely busy in January and February of 2013; I misread the email from USAC regarding the funding year 2013 filing deadline. I realized my mistake one day too late, filing Form 470 on February 15, 2013. I received a follow-up email from USAC indicating the Form 470 had been timely posted (please see attachment #1) and attempted to file the Form 471 on March 13 and 14 but was unable to, receiving a message that Form 470 had been available on the system for less than twenty-eight days. Form 471 was filed as soon as possible on March 15, 2013, but resulted in a message that it is "out-of window."

The Upper Moreland Free Public Library serves a population of 24,015 in Upper Moreland Township, PA. State and township funding has remained level in the last three years while many expenses continue to increase. The yearly E-Rate reimbursement is very beneficial, allowing us to continue to offer the best possible services to our patrons and the community. Therefore, please waive the filing deadline for Form 471 application number 924837 so that it will be timely filed as of March 15, 2013.

Thank you in advance for your consideration and assistance.

Best Regards,

Caroline Jenkins
Office Manager, Upper Moreland Free Public Library
109 Park Avenue ~ Willow Grove, PA ~ 19090-3277
215-659-0741 ~ umplaccounting@mclinc.org